

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER  
JUNE 11, 2013**

The Board of Public Works and Safety of the City of Jasper, Indiana met in regular session on Tuesday, June 11, 2013, in the Council Chambers of City Hall located at 610 Main Street.

**CALL TO ORDER**

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

**ROLL CALL**

Clerk Bernita Heim then called the roll:

Mayor Terry Seitz	Present
Board member Timothy Bell	Present
Board member David Prechtel	Present

Also present were Police Chief J. Michael Bennett, Street Commissioner Raymond Eckerle, City Engineer Chad Hurm, Personnel/Safety/Loss Control Director Cale Knies, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, Director of Community Development and Planning Darla Blazey, and City Attorney Renee Kabrick. Clerk-Treasurer Juanita Boehm was absent.

Clerk Bernita Heim announced that in order to have a quorum for the meeting, a majority of the board members must be present. All three board members were present; therefore, there was a quorum for the meeting.

**PLEDGE OF ALLEGIANCE**

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

**APPROVAL OF THE MINUTES**

The board members examined the minutes of the regular meeting held on May 28, 2013. Thereafter, a **motion** was made by David Prechtel and seconded by Timothy Bell to approve the minutes as presented. Motion carried 3-0.

**CLAIMS**

Board members reviewed the claims from May 10, 2013 through June 6, 2013. Thereafter, a **motion** was made by Mayor Seitz and seconded by Timothy Bell to approve the claims as presented. Motion carried 3-0.

**PLACE SCULPTURE ON CITY PROPERTY**

Joe Rohleder asked permission to place a sculpture with a large wind chime in the garden near the Barn. The sculpture is designed by Zach Dawkins. A drawing of the item was presented. A Jasper stone and a plaque with the Enlow name because they were the original pioneers of Jasper will also be included in the sculpture. Rohleder said they will be seeking donations for this item and they want to have a fundraising event at the Barn on July 13.

Mayor Seitz asked Rohleder to contact Arts Director Kit Miracle about this sculpture so that department is aware of what is occurring and in case they have any insight to share.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to give Joe Rohleder approval to proceed with the sculpture and fundraising efforts. Motion carried 3-0.

### **RESOLUTION NO. BPWS 2013-3**

Resolution No. BPWS 2013-3 was presented. The resolution recommends to the council amending the ordinance that established procedures for the collection of trash and the disposal of waste materials. The amendment incorporates into the ordinance language regarding yard waste and additional changes regarding electronic waste and pick-up procedures for yard waste.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to adopt Resolution No. BPWS 2013-3. Motion carried 3-0.

### **RESOLUTION NO. BPWS 2013-4**

Resolution No. BPWS 2013-4 was presented. The resolution recommends to the council amending the ordinance that designates stop intersections in the City of Jasper. The street department went through the existing ordinance and updated it to the stop intersections we currently have in the City.

A **motion** was made by David Prechtel and seconded by Timothy Bell to adopt Resolution No. BPWS 2013-4. Motion carried 3-0.

### **HIRE VOLUNTEER FIREFIGHTER**

Fire Chief Kenneth Hochgesang recommended giving Wayne Murry a conditional offer of employment as a probationary volunteer firefighter and keep the hiring process open for the future.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to offer a conditional offer-of-employment to Wayne Murry for the position of Jasper Fire Department Probationary Firefighter and keep the remaining applicants for the “probationary” volunteer firefighter position on an active eligibility list for 12 months. This position will become effective Monday, July 1, 2013, provided all conditional offer-of-employment requirements have been met. Motion carried 3-0.

### **K-9 COMPENSATION AGREEMENT**

Police Chief J. Michael Bennett asked the board to approve the K-9 compensation agreement between the City of Jasper and the K-9 officer. According to the Fair Labor Standards Act, a K-9 officer must be compensated for time spent caring for the canine at home. The agreement presented says it is effective January 1, 2013 through December 31, 2013. Instead of a one-year effective date, Bennett asked if the language could be changed for the agreement to be effective as long as Adam Bower remains the K-9 officer. City Attorney

Renee Kabrick said she does not have a problem with that change as long as language is added that the Board can review the agreement at any time.

A **motion** was made by Timothy Bell and seconded by David Prechtel to adopt the K-9 compensation agreement with Adam Bower with the changes discussed. Motion carried 3-0.

### **JUNK ASSETS**

Police Chief J. Michael Bennett asked permission to junk five computer systems that have been replaced. The asset numbers are 101957, 101538, 101539, 102126, and 100278.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to junk the five computers with the asset numbers listed above. Motion carried 3-0.

### **VS ENGINEERING CONTRACT**

City Engineer Chad Hurm asked the Board to enter into a contract with VS Engineering for an amount not-to-exceed \$20,400.00. They will come up with a plan to repair the collapsed wall near the mill and review the erosion and vegetation near the river bank by the mill, towards the dam and towards the Riverwalk bridge.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to enter into a contract with VS Engineering for the entire area for an amount not-to-exceed \$20,400.00. Motion carried 3-0.

### **2013 PAVING PROJECTS**

Street Commissioner Raymond Eckerle presented the paving and asphalt preservation projects and estimated costs for 2013. He explained the alternative asphalt preservation methods of LiquidRoad, Microsurfacing, and Rejuvenator that have been used on certain streets in recent years and are proposed for 2013.

A **motion** was made by David Prechtel and seconded by Timothy Bell to adopt the paving projects as shown and get quotes as needed. Motion carried 3-0.

### **QUOTE FOR LIQUIDROAD PROJECTS**

Street Commissioner Raymond Eckerle presented the following quote to apply LiquidRoad which is an asphalt liquid road surface to approximately thirteen streets for approximately 36,172 square yards. Street Department employees will supply the labor.

Seal Master	\$73,557	Material and application equipment rental
Indianapolis		

This is an estimated dollar amount depending on how many gallons are delivered in each of the six tanker loads.

LiquidRoad is a trademark surface coating provided solely by Seal Master. Seal Master Pavement Products and Equipment of Indianapolis, IN is the closest sole source provider of this product.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to accept the estimated quote from Seal Master for \$73.557. Motion carried 3-0.

#### **REMOVE TREE**

Street Commissioner Raymond Eckerle said there is a dead tree in the right-of-way located at the dead end of 34<sup>th</sup> Street. A neighbor is concerned for safety reasons because limbs continually fall out. Eckerle asked permission for the street and electric departments to remove this tree.

A **motion** was made by Timothy Bell and seconded by David Prechtel to allow the street department with the assistance of the electric department to remove the dead tree at the end of 34<sup>th</sup> Street. Motion carried 3-0.

#### **RESOURCE RECOVERY SITE INSPECTION**

Street Commissioner Raymond Eckerle reported that on June 4 an IDEM inspector inspected the resource recovery site. No issues were observed during the inspection.

#### **CONFERENCES**

City Attorney Renee Kabrick will be attending the Indiana Municipal Law Seminar in Indianapolis next Thursday and Friday. Clerk-Treasurer Juanita Boehm and Financial Coordinator Sharon Sander are currently attending State Board of Accounts School in Fort Wayne.

**ADJOURNMENT.** There being no further business to come before the board, a **motion** was made by David Prechtel and seconded by Timothy Bell to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 8:36 a.m.

The minutes were hereby approved \_\_\_\_ with   X   without corrections or clarification this 25<sup>th</sup> day of June, 2013.

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**Mayor Terry Seitz, Presiding Officer**

**Attest:** \_\_\_\_\_  
**Juanita S. Boehm, Clerk-Treasurer**